

NOTICE OF MEETING

JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

**Tuesday, 27th June, 2017, 7.30 pm - Alexandra Palace, Alexandra Palace
Way, Wood Green, London N22**

Statutory Advisory Committee Members:

Councillors James Patterson, Clare Bull, Viv Ross, Adam Jogee, Mark Blake, Stephen Mann, Peter Mitchell and Ali Gul Ozbek.

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), Elizabeth Richardson (Palace View Residents Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

Consultative Committee Members:

Councillors Joanna Christophides, Ann Waters, Jennifer Mann, Charles Wright, Anne Stennett and Bob Hare

Gordon Hutchinson (Chair) (Friends of Alexandra Park), John Wilkinson (Alexandra Palace Allotments Association), Hugh Macpherson (Alexandra Palace Organ Appeal), John Thompson (Alexandra Palace Television Group), Dermot Barnes (Alexandra Residents Association), Jacob O'Callaghan (Alexandra Park & Palace Conservation Area Advisory Committee), Jonathan Smith (Campsbourne School), Nigel Willmott (Friends of the Alexandra Palace Theatre), David Cole (Heartlands School), Rachael Macdonald (Hornsey Historical Society), Duncan Neil (Muswell Hill & Fortis Green Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), Frances Hargrove (St Mary's CE Primary School) and Richard Hudson (Warner Estate Residents Association)

1. APPOINTMENT OF CHAIR FOR MUNICIPAL YEAR (PAGES 1 - 2)

To appoint a chair for the Joint Statutory Advisory and Consultative Committee.

2. APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR

To appoint a Vice-Chair of the Joint Statutory Advisory and Consultative Committee.

3. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

4. APOLOGIES FOR ABSENCE

To note apologies for absence.

5. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

6. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under item 11 below).

7. MINUTES (PAGES 3 - 12)

- i. To approve the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 19th April 2017
- ii. To note the minutes of the Statutory Advisory Committee held on 19th April 2017
- iii. To note the minutes of the meeting of the Alexandra Palace and Park Board held on 25th April 2017

8. CHIEF EXECUTIVE OFFICERS REPORT (PAGES 13 - 22)

This report updates the Statutory Advisory and Consultative Committees on: East Wing Restoration Project, the West Yard Storage Unit project, Events, Park activities, Learning and Participation activities and the New Years Eve road closure.

9. NON-VOTING BOARD MEMBERS FEEDBACK

10. ITEMS RAISED BY INTERESTED GROUPS

11. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 6 above.

12. DATES OF FUTURE MEETINGS

Tuesday 3rd October 2017
23rd January 2017

Philip Slawther
Tel – 020 8489 2919
Fax – 020 8881 5218
Email: philip.slawther2@haringey.gov.uk

Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

Monday 19th June

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Nominations Process

At the meeting on 27 June 2017, Members will be asked to elect Chairs and Vice-Chairs for the Statutory Advisory Committee, Consultative Committee and the Joint SAC/CC meetings.

Members of the Consultative Committee will also be asked to appoint 3 non-voting representatives to serve on the Alexandra Palace and Park Board.

What will happen?

For each of the bodies the following process will need to be followed –

The outgoing Chair will ask for any nominations. These nominations must be seconded by another Member of the Committee. If more than one nomination is received, then a vote will be taken.

This process is then repeated for the Vice-Chair.

Members are asked to give thoughts to nominations for Chairs and Vice-Chairs.

27 June 2017

19.30 – SAC	The clerk will open the meeting, and follow the process for electing the Chair and Vice-Chair and observer to the Board. This meeting then adjourns for –
CC	The outgoing Chair of the CC will open the meeting and follow the process for electing the Chair and Vice-Chair. Members of the Consultative Committee are also asked to approve the applications for membership of the CC, and also to appoint 3 non-voting representatives to serve on the Alexandra Palace and Park Board. Once the business on the agenda has been completed, this meeting then closes, and then –
Joint SAC/CC	The outgoing Chair of the SAC/CC will open the meeting and follow the process for electing the Chair. The meeting then takes place as normal, following the items on the agenda, with the SAC meeting running concurrently.

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**MINUTES OF THE MEETING OF THE JOINT MEETING OF THE
ALEXANDRA PARK & PALACE STATUTORY ADVISORY
COMMITTEE AND THE ALEXANDRA PALACE AND PARK
CONSULTATIVE COMMITTEE HELD ON WEDNESDAY, 19TH
APRIL, 2017, 19:30**

PRESENT:

Statutory Advisory Committee Members:

Councillors: Clare Bull, Viv Ross, Stephen Mann and Charles Wright.

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), Jim Jenks (Warner Estate Residents Association) .

Consultative Committee Members:

Councillors: Joanna Christophides, Tim Gallagher, Jennifer Mann, Liz McShane, Anne Stennett and Bob Hare

Gordon Hutchinson (Chair), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), Nigel Willmott (Friends of Alexandra Palace Theatre), John Boshier (Muswell Hill Metro Group) and Val Paley (Palace View Residents Association).

Also in attendance: Antonia Denford (Substitute for Richard Hudson), Jamie Singleton (Alexandra Palace Organ Appeal)

40. FILMING AT MEETINGS

Noted.

41. APOLOGIES FOR ABSENCE

Apologies for Absence were received from Councillors Patterson and Jogee. In addition Councillor Wright gave apologies for lateness.

Apologies for absence were also received from Liz Richardson, Dermot Barnes, Rachel McDonald, John Thompson and Richard Hudson. Antonia Denford was in attendance as substitute for Richard Hudson.

42. DECLARATIONS OF INTEREST

Cllr Bob Hare declared that he was Chair of the Alexandra Palace Allotments Association.

43. URGENT BUSINESS

There were no Items of Urgent Business.

44. MINUTES

Concerns were expressed that there was no separate meeting of the Statutory Advisory Committee (SAC) held at the end of the last joint meeting of the SAC & Consultative Committee (CC) and the Committee requested that future meetings took place in order to fulfil the SAC's role in making recommendations to the APP Board.

The Committee sought clarification on who the vice Chair of the SAC was. **(Action: Clerk).**

In response to a query in relation to the nature of the appointment of Jo Moore (LBH) to the APTL Director Vacancy, the Chief Executive advised that the Trust Board appointed the Board of the trading subsidiary (APTL), the governance arrangements of which stipulated the inclusion of financial expertise from the corporate trustee. The Chief Executive clarified that this was a non-executive appointment.

RESOLVED

- I. That the minutes of the informal Joint Statutory Advisory and Consultative Committee held on 31 January 2017 be approved.
- II. That the draft minutes of the Alexandra Palace and Park Board held on 14 February 2017 be approved.

45. CHIEF EXECUTIVE OFFICER'S REPORT

Louise Stewart, Chief Executive Alexandra Palace & Park, introduced the report as set out.

The following arose during the discussion of the report:

- a. East Wing Restoration project – The Trust Board agreed to re-scope the project to keep expenditure within the budget available. In response to a request for further information around the concepts, ideas and timescales involved with the BBC studios, the Chief Executive advised that these were still being developed.
- b. Work was ongoing with the West Yard Storage project and was due for completion in autumn 2017. The Chief Executive advised that the amount of storage space had not changed from the original planning application.
- c. Event Forward Schedule - A request was put forward to ensure that drone racing was kept away from the organ.
- d. The Chief Executive advised that the event details for the 50 year anniversary event of the Summer of Love (1967) were still being determined.

- e. A request was made to include a reminder for patrons to take litter home with them on the publicity materials for the Street Food & Craft Beer Festival. The Committee was advised that the Parks Manager was looking into ways of reinforcing this message without use of excessive signage. A litter picking operation was in place for scheduled events in the park.
- f. In response to a query from Val Paley on the Red Bull event, the Chief Executive advised that she would advise outside of the meeting on whether pedestrian access to the Bedford Road entrance would be affected by the scheduled road closure. **(Action: Louise Stewart).**
- g. Park Premises Licence – The application for a premises licence was due to be considered by the Licensing Authority on 20th April. In response to a question as to when the first additional event would be expected to take place following the granting of a licence, the Committee was advised that given the planning and lead-in times involved in setting up an event; it would likely be sometime next year.
- h. The monitoring framework outlined in the report would include information such as; how many noise complaints were received, measuring the impact of an event on the park, how quickly the park was turned around after an event; and how long it took to remove litter and return the park to its previous condition following an event.
- i. In terms of the monitoring of parking and traffic management at large events, the Committee was advised that management would monitor the data available but that it was unlikely to have people on site to undertake traffic counts. The Chief Executive advised that there was always an opportunity during an event to call APP and highlight an issue. Similarly, residents were able to feedback issues after an event to feedback@alexandrapalace.com.
- j. Park Update – The Junior Go Ape course was up and running as of 18th March. It was anticipated that the adult course would open in August 2017.
- k. The Committee was asked to remind members of its constituent groups, through newsletters and other communication channels, to not dump household and garden waste in the park, The Chief Executive advised that the lower road had been resurfaced and the kerb re-laid, the remainder of the main road would be resurfaced when the budget allowed.

The Chair requested that more information be provided on the Learning and Participation programme at future meetings. **(Action: Louise Stewart).**

RESOLVED

That the report be noted.

46. NON-VOTING BOARD MEMBERS FEEDBACK

Colin Marr provided a brief summary of the Alexandra Park & Palace Board meeting on 14th February 2017. It was NOTED that:

- a. A development working group was agreed to provide a professional outlook on fundraising activities, which was led by the Director of Fundraising James Atkinson.
- b. The revised scope of the East Wing project had been discussed at a series of meetings, including a special workshop session. Colin Marr advised that during

meeting some Board members had raised significant concerns with the financial overspend and that he welcomed any forthcoming clarification on proposals for the BBC studios.

- c. The Board had also had special workshop session on the Wood Green Area Action Plan.
- d. There were a number of other strands of activity that the Board were involved in including, the strategic vision project and looking at revising the internal governance arrangements.

Nigel Wilmott advised that the Board approved the main contract works for the revised East Wing project at the February Board meeting and emphasised that a huge amount of work had been undertaken by officers to get it to that stage. Nigel Wilmott welcomed the fact that the postponed works would afford an opportunity to re-evaluate plans for the BBC studios.

47. ITEMS RAISED BY INTERESTED GROUPS

None.

48. NEW ITEMS OF URGENT BUSINESS

None.

49. DATES OF FUTURE MEETINGS

It was noted that the next meeting of the JSAC&CC would be on 27th June.

CHAIR: Gordon Hutchinson

Signed by Chair

Date

MINUTES OF THE MEETING OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE HELD ON WEDNESDAY, 19TH APRIL, 2017

PRESENT:

Councillors Claire Bull, Viv Ross, Stephen Mann & Charles Wright.

Jason Beazley (Three Avenues Residents Association - Acting Chair), Jim Jenks (Warner Estate Residents Association) and Jane Hutchinson (Alexandra Residents Association).

Clerks note – Jason Beazley was nominated and seconded as acting Chair for the meeting, in the absence of Cllr Jogee

35. FILMING AT MEETINGS

Noted.

36. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jogee and Patterson.

Apologies for absence were also received from Elizabeth Richardson.

37. DECLARATIONS OF INTEREST

None.

38. MINUTES AND MATTERS ARISING

Noted that following the previous joint meeting of the Joint Statutory Advisory Committee & Consultative Committee, there was no separate meeting of the SAC.

39. CHIEF EXECUTIVE OFFICER'S REPORT

The SAC noted the discussion that took place during the Joint SAC-CC meeting and the following points were raised for noting by the Alexandra Park & Palace Board:

- a. The Committee requested that the monitoring framework covered the surrounding areas as well as the Park itself.
- b. The Committee reiterated that they would like to see a more detailed update on Learning & Participation included in the Chief Executive's report at future meetings.
- c. The Committee requested that when assessing the impact of the Park Premises License, the impact on the flora and fauna within the park should also be taken account of.

The Committee reiterated that there should be a formal meeting of the SAC following the joint meeting and that hard copies of the SAC agenda pack should be sent out to the Committee. **(Clerk to note).**

40. ANY OTHER BUSINESS

None.

41. DATES OF FUTURE MEETINGS

Noted the provisional dates of future meetings:

27th June 2017

3rd October 2017

23rd January 2018

CHAIR:

Signed by Chair

Date

MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY, 25TH APRIL, 2017, 19:30.

PRESENT:

Councillors: Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Bob Hare, Anne Stennett, Liz McShane & Jennifer Mann

Co-optees/Non Voting Members: Gordon Hutchinson (Friends of Alexandra Park), Colin Marr (Alexandra Park and Palace Conservation Area Advisory Committee), Nigel Willmott (Friends of the Alexandra Palace Theatre).

90. FILMING AT MEETINGS

The Chair referred those present to agenda Item 1 as shown on the agenda in respect of filming at this meeting and asked that those present reviewed and noted the information contained therein.

91. APOLOGIES FOR ABSENCE

There were no apologies for absence.

92. URGENT BUSINESS

None.

93. DECLARATIONS OF INTERESTS

None.

94. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

95. CHIEF EXECUTIVE'S UPDATE

Louise Stewart, Chief Executive, Alexandra Park and Palace, introduced the report as set out.

The following arose from the discussion of the report:

- a. The Board requested that that a high-level workshop be set up to help scope the revised scheme for the TV studios. It was suggested that the workshop include outside experts, as well as the management team and Board members. The Chief Executive advised that her team was working on a forward plan and

- a mapping exercise of what the next steps were. It was anticipated that this would be ready within the next 4-5 weeks.
- b. The Chief Executive suggested that the production of the Forward Plan would be a suitable juncture for the Board to discuss the project as a whole, not just one particular element. When the Forward Plan was presented, the Board would have the opportunity to ensure that they were happy with the steps that had been proposed, the different groups involved and the frequency and timing of workshops.
 - c. The Board sought reassurances that any workshops were scheduled in a formative stage of the project, in order to give the Board adequate scope to shape the project.
 - d. Work to the West Yard Storage Project had begun but it was estimated to be 6-8 weeks behind schedule due to issues with the design of the steel works. There were no cost implications to APP as a result. In response to a question on how the building would be used, the Board were advised that the building was for storage as planned and that the top floor was being considered as office space for the Trust to occupy, vacating the BBC tower enabling it to be used for other purposes. The Park Premises Licence was considered by the Licensing Authority on 20th April and notification of the decision in writing was due after 5 working days.
 - e. In response to a query around the concerns of neighbouring residents, the Chief Executive advised that the public reaction to the premises licence was constructive and that most residents sought assurances around noise levels, the amount of people potentially attending an event and how those events would be managed.
 - f. The junior Go Ape course opened to the public on 18th March, with the adult course due to commence construction in mid-June and would open in August.
 - g. The learning and participation team were up to full strength and were working in partnership with organisations across Haringey and further afield to deliver the full programme of engagement activity. The Board were advised that there was a significant level of engagement with schools, but the take up was largely dependent upon the interest shown by individual schools and teachers. The Board suggested that the management team also engaged with school governors. The Deputy Chief Executive, agreed to email Cllr Stennett with a list of engagement activities to pass on to local school governors (**Action: Emma Dagnes - complete**).

The Board NOTED the information contained in the report.

96. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED

That the press and public be excluded from the meeting as agenda items 8-22 contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 – information relating to the business or financial affairs of any particular person (including the authority holding that information).

97. MINUTES

RESOLVED

That the exempt minutes of the Board meetings held on 14th February 2017 and 21st March 2017 be approved as a correct record of the meeting.

98. PRESENTATION OF THE FABRIC MAINTENANCE PLAN

The Board noted the report and presentation.

99. TRUST'S FINANCIAL RESULTS

The Board noted the financial performance of the Trust.

100. 2016/17 BUSINESS PLAN PROGRESS REPORT

The Board noted the information contained in the report.

101. 2017/18 TRUST BUSINESS PLAN

The recommendations in the report were approved.

102. 2017/18 TRUST BUDGET

The recommendations in the report were approved.

103. PROCUREMENT OF PUBLIC AND EMPLOYEE LIABILITY INSURANCE - DELEGATED DECISION

The recommendations in the report were approved.

104. BOARD WORK PROGRAMME

Noted.

105. BOARD DECISIONS TRACKER

Noted.

106. STRATEGIC RISK REGISTER

The recommendations in the report were approved.

107. FRAC MINUTES

RESOLVED

That the Board noted the minutes of the FRAC meeting on 19th April 2017.

108. APTL MINUTES

RESOLVED

To note the minutes of the APTL Board meeting on 19th April 2017.

109. PROGRAMME BOARD

The recommendations in the report were approved.

110. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT

The Board noted that there was a screening of a Royal Opera House production in the park on 14th July. Communications had gone out announcing the event earlier that day.

Dates had been circulated to the Board for a site visit of the ongoing building works.

111. FUTURE MEETINGS

Noted the provisional future meeting dates:

- 25th July 2017
- 2nd November 2017
- 20th February 2018
- 26th March 2018

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

Alexandra Palace

ALEXANDRA PARK AND PALACE **JOINT MEETING OF THE STATUTORY ADVISORY AND** **CONSULTATIVE COMMITTEES** **27th June 2017**

Report Title: Chief Executive's Update

Report of: Louise Stewart, Chief Executive, Alexandra Park and Palace Charitable Trust (APPCT)

Report Authorised by: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Contact Officer: Natalie Layton, Executive Assistant, APPCT
Email: Natalie.layton@alexandrapalace.com , Telephone: 020 8365 4335

Purpose:

This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

- 1.1 To note the content of the report and advise the Alexandra Park and Palace Board, as appropriate to the SAC/CC remits.

2. East Wing Restoration Project

- 2.1 The Trust Board agreed on 21 March 2017 to proceed with the Main Works of the East Wing Restoration Project. However the scope of the project has changed to keep expenditure within the budget available. The focus of the current project will be on the Theatre, Theatre Foyer, North East Tower and East Court. The Board agreed that the restoration of the former TV Studios would be deferred. The external landscaping works were also deferred.

- 2.2 The team are developing a new timetable for the studios project. The ambition is to deliver an interactive celebration of the proud history of broadcasting and the BBC at Alexandra Palace as well an exploration of cutting edge broadcasting and technology.
- 2.3 The HLF Activity Plan, for learning and participation to engage the public in the project and our history, has not been affected by these decisions.
- 2.4 A Planning and Listed Buildings Tracker is used to monitor the progression of the need to discharge conditions. Regular liaison is undertaken, especially with the Principal Conservation Officer and Historic England.
- 2.5 Recent discussions have taken place with Haringey Council's Economic Development Team in respect of skills and training.
- 2.6 Completion of the East Wing is expected in the summer of 2018.

3. West Yard Storage Project

- 3.1 Planning permission and Listed Building Consent was granted on the 18 January 2017.
- 3.2 Works have been delayed with the contractor experiencing design delays with the main steel frame. Completion is expected to be at the end of 2017.
- 3.3 Discussions with the Planning Authority have progressed with the discharge of conditions including materials to being used. There are no current changes to the Planning permission or Listed Building Consent received.

4. Commercial Director's Update

Events

- 4.1 Park Premises Licence
 - 4.1.1 The local Licensing Authority (Haringey Council) granted the Alexandra Park Grounds licensing application on 20th April 2017 in principle. We are currently awaiting the finalised conditions.
 - 4.1.2 In its decision the Licensing Committee acknowledged the concerns raised by the local community during the hearing and had been satisfied that the conditions imposed were appropriate and proportionate.
 - 4.1.3 A park monitoring framework is being compiled and will be tested at events in July.
- 4.2 Quarter 1 Events
 - 4.2.1 In Q1 we hosted two of our own in-house events, Springfest the German Beer festival inside the Palace, was a great Success. StrEATlife - over May bank holiday weekend was our first free event of the summer. There were no notable negative comments on social media and no noise complaints.

- 4.2.2 The Country Living exhibition was a new event for the Palace and was a huge success, attended by over 15,000, and received great feedback from both exhibitors and visitors.

4.3 Future Events

- 4.3.1 The Summer Festival will be taking place on Saturday 22nd July with some additional activity taking place on Sunday in the Grove (theatre performance) and the south slopes (outdoor cinema). Help supporting this event through the SAC local resident channels would be much appreciated.
- 4.3.2 On the basis of event safety a decision has been made to close Alexandra Palace Way to all public vehicles for the Summer Festival. Access to the car parks will still be maintained. The exception will be the W3 which will be permitted to use Alexandra Palace throughout the day.
- 4.3.3 We are in negotiations to install a Zip Wire from the Palace to the Park for activation for the month of August 2017. We are working with experienced operators in this field who will hire space from us and carry all operational costs themselves. If this is successful we will negotiate a longer season for summer 2018.
- 4.3.4 We are in negotiation to bring The Beast (the world's largest inflatable obstacle course) to the Great Hall for a four day hire over August Bank Holiday. If this is successful we will negotiate a longer hire for August 2018.

4.4 Event forward schedule:

The table attached at Appendix 1 summarises the public events scheduled until the end of Q3 (end of December). All special requirements are discussed in detail at production meetings and at Safety Advisory Group meetings as appropriate. Updates since the last report are highlighted in bold.

Security

- 4.5 Following the tragic incident that took place in Manchester, Alexandra Palace, along with all other venues, has reviewed security procedures.

Ice Rink

- 4.6 The skating courses for Q1 for children from 3 years up to adults are well subscribed.
- 4.7 The Ice Rink has both senior and junior British champion dance pairs training here and competing internationally as representatives of Alexandra Palace. Their success has been supported by input from Jayne Torvil and Christopher Dean.
- 4.8 Alexandra Palace Ice Rink is seeking ways to accommodate additional business from Lee Valley and Queensway ice rinks over the summer as both rinks are temporarily closing for repairs. This includes both skating coaches and ice hockey teams.

5. Park update

- 5.1 Park Maintenance is going well, low rainfall and cool temperatures during Spring have helped the Park dry out. Horticultural Students from Capel Manor College have been assisting with work on the bedding displays.
- 5.2 Consultants have been engaged to undertake a desk review to investigate the issues with springs and wet patches. Some testing has been carried out to ascertain the source of the water. One area, on the old race course, has been fenced off to keep people and dogs out in order to prevent contamination of the samples.
- 5.3 The tree inspection and work programme continues. London plane trees are under threat from *Massaria disease of plane*. This relatively new issue causes large branches to fall within a short timescale following infection. The plane trees in the Park are now inspected more frequently and there will be more frequent branch removals in response to protect Park users and property. There were no trees lost during storm Doris in February. Although it may appear that a lot of tree cutting and felling takes place where it is safe and there is space to do so, dead trees are left standing for their wildlife value.
- 5.4 The work with Park tenants continues. Scheduled lease renewals and rent reviews have been taking place, Tenant's health and safety management monitored and issues such as safeguarding reviewed.
- 5.5 The Friends of the Park have been assisting with visitor counting surveys over the past few months. The number collected helps fine-tune the estimates we make of visitor numbers. The estimates for the first quarter of 2017 show the visitor numbers were up by 12%.

6. Learning and Participation

6.1 School Workshops

With the improvement in weather Spring and Summer are the busiest in terms of workshops for schools. Between April and the end of June the Palace welcomed 387 pupils from 7 schools across the borough with a further 8 visits booked before the end of the Summer term. These visits include 3 Reception classes from Rhodes Avenue and each class from St Paul's and All Hallows using the Park to practice basic map reading skills.

Work is underway planning for scaling up the delivery of the learning programme from September in line with the target of 5,000 pupils per year by 2019.

6.2 Big Schools Day

On 20th June the Learning & Participation team will take over the Palace for the first Big Schools Day for 1,060 pupils (Year 5,6 & 7) from 19 schools across the borough. Through this event we have engaged with 9 new schools including Ferry Lane, Hornsey School for Girls and Mulberry Primary School. The day will showcase different careers within television and is being delivered in partnership with BAFTA Kids and Microsoft.

6.3 Easter Activities

The Learning and Participation team worked with a local artist to deliver 4 days of creative heritage workshops in the Palm Court during the Easter holidays. These included making a giant collage using images of the Palm Court architecture and making clay animals using images of monkeys, parrots and bears from the archive as inspiration.

Over the 4 days we had 147 adults and 211 children attending. The activity was hugely successful with overwhelmingly positive feedback from parents and children. Parents commented on how beautiful and peaceful the space was, many experiencing Palm Court for the first time.

6.4 Haringey Weekend of Play

As part of the borough wide Weekend of Play (28th – 30th April) Alexandra Palace ran drop-in orienteering inspired by Victorian activities in the Park and Palace. Using the Park Information Centre as the base families dropped in before using map reading skills to find markers hidden around the Grove. Throughout the day over 60 people took part in the activities with positive feedback from all who participated.

6.5 Dementia Friendly Activities

L&P has been developing relationships with local day care centres and dementia friendly groups through a number of different activities such as archive collage making sessions, reminiscence sessions and sensory walks in the Park. We aim to nurture these relationships through more regular activities and longer term projects and events as we move towards the opening of the East Wing in 2018.

- Dementia Café – Hornsey Housing Trust

10 people with dementia and their carers participated in a collage making session using images from the Palace's archive. Drawings and photos of the Palace throughout history took participants on a journey, many of them reminiscing of times spent at the Palace, particular hairstyles and dresses they used to wear and memorable events like the Queen's coronation. Participants were encouraged to make their own version of the Palace resulting in surreal and magical representations of Ally Pally.

- Spring Sensory Walk

In celebration of Dementia Awareness Week (15th-21st May), the L&P team hosted three Spring Sensory Strolls in the Park exploring the heritage of both the Park and Palace and Park and engaging the group on a sensory level. 28 people with dementia and their carers attended throughout the week from a number of different care centres.

6.6 Corporate Volunteering

To mark XL Caitlin (Global Insurance Company) Global Day of giving 26 people from their London office volunteered their time to give back to the local community. Activities included tours of the Park (delivered by the Friends of the Park), litter picking and tours of the Victorian Theatre. The feedback on the day from the organiser and

people taking part was extremely positive, for many of them this was their first visit to the Park and Palace.

6.7 National Volunteer Week

To thank the Palace's team of volunteers the Learning & Participation team ran an event for National Volunteer Week on the 1st June. 15 active volunteers attended for a briefing about changes to the volunteering programme and to feed their ideas into the ongoing plan.

6.8 Placements

To support the work of the Learning & Participation department the team have recruited a BA Events Management Student from Leeds Beckett and an MA Museum Studies student from UCL.

7. Archive and Interpretation

The Team have been promoting the work of the team and developing new relationships, including:

- Presentation to Hornsey Historical Society (as part of L&P engagement).
- Liaison with Central St Martins Culture Curation & Criticism students on live project with L&P
- Talk on digitisation to Friends of the Park.
- Liaison with University of Lincoln on their Hidden Heritage project – initial scoping for 3D scanning of stage machinery in the Theatre.
- Contributing to the Summer Festival with historic content theming.
- Meeting with FAPT members and talk on digitisation

8. New Year's Eve Road Closure

- 8.1 A report on the potential closure of Alexandra Palace Way on New Year's Eve will be presented at the Trust Board meeting on 18th July 2017.
- 8.2 Growing numbers of people are attending the Park each year to view the fireworks over London. Despite there being no organised activities at the Palace for the evening it is an increasingly popular location to spend the evening. The cost of managing the unplanned footfall and traffic has also increased.
- 8.3 The key issues are;
- traffic and road congestion. The car parks and Alexandra Palace Way become blocked by vehicles, and there is increasingly dangerous parking on the verges.
 - Anti-social behaviour in the Park including abuse of security staff, and public disturbance, which last year caused a member of the public a serious injury
 - fireworks and lanterns being set off, often in close proximity to the building and members of the public
 - the increasing costs of managing the site on the evening
 - consumption of alcohol brought onto the premises
 - reputational risk to the Trust through failure to control this 'informal event'

- 8.4 The intention is not to prevent local people accessing and enjoying the venue, on foot. The vast majority of issues are caused by car borne visitors.
- 8.5 Once the Board has considered the evidence and options for managing the site on New Year's Eve the advice of the SAC is likely to be sought at the October SAC meeting.

9. Legal Implications

- 9.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

10. Use of Appendices

Appendix 1 - Forthcoming events schedule

APPENDIX 1 – Forthcoming events

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Fat Freddy's Drop	Concert	02.06.17-03.06.17	03.06.17	
ABTT Theatre Show	Exhibition	04.06.17-08.06.17	07.06.17-08.06.17	
DRL (Drone) – London	Sport	10.06.17-14.06.17	12.06.17-13.06.17	Drone Racing (Inside the Palace)
Haringey Boxing	Sport	15.05.17-18.05.17	15.05.17-18.05.17	
Street Food & Craft Beer Festival (StrEATlife)	Park	16.06.17-19.06.17	17.06.17-18.06.17	Music on the Beach/Catering Units along the South Terrace and Beach
International Yoga Day	Park	17.06.17-18.06.17	18.06.17	Situated in the Lower Field, free for guests to attend – estimated 3000 guests over the day
The Maccabees	Concert	28.06.17-02.07.17	29.06.17-1.07.17	
Karting on Ice	Ice Rink	01.07.17	01.07.17	Small group of 30 visitors
Junior Hockey Camp	Ice Rink	02.07.17	02.07.17	Small group of 50 people
Red Bull	Live	06.07.17-10.07.17	09.07.17	The public access road shall be closed between the hours of 12:00 hours (midday) on Friday 7 th July to 05:00 hours on Monday 10 th July
Figure Skating Camp	Ice Rink	16.07.17	16.07.17	Small group of 50 people
Street Food Summer Festival (StrEATlife)	Park	21.07.17-23.07.17	22-23.07.17	Music on the Beach and in the Park, additional activities taking place inside and outside the venue along with street food vendors in the Park
Karting on Ice	Ice Rink	05.08.17	05.08.17	Small group of 30 visitors
Street Food Summer Festival (StrEATlife)	Park	18.08.17-20.08.17	19-20.08.17	Music on the Beach and in the Park, additional activities taking place inside and outside the venue along with street food vendors in the Park
Junior Hockey Camp	Ice Rink	19.08.17	19.08.17	Small group of 50 people
Junior Hockey Camp	Ice Rink	26.08.17	26.08.17	Small group of 50 people
Junior Jockey Camp	Ice Rink	27.08.17	27.08.17	Small group of 50 people
Foodies Festival	Park	23.08.17-30.08.17	26.08.17-28.08.17	Situated in the Lower Field, acoustics back ground music, chef demonstrations.
Interpol	Concert	01.09.17	01.09.17	
Antiques	Exhibition	02.09.17-03.09.17	03.09.17	
Luna Cinema	Outdoor South Slope	15.09.17	15.09.17	

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Asiana Wedding Show	Exhibition	08.09.17-10.09.17	09.09.17-10.09.17	Due to West Hall event guest will access the Great Hall via the Rose Window throughout both event open days
Progress Wrestling	Sport	10.10.17	10.10.17	
Crafting At Ally Pally	Exhibition	14.09.17-17.09.17	16.09.17-17.09.17	
Luna Cinema	Outdoor South Slope	16.09.17	16.09.17	
Phoenix	Concert	30.09.17	30.09.17	
Knitting & Stitching Show	Exhibition	08.10.17-15.10.17	11.10.17-15.10.17	
Mind, Body, Soul & Yoga Show	Exhibition	18.10.17-22.10.17	20.10.17-22.10.17	
Crystal Fighters	Concert	28.10.17	28.10.17	
Fireworks	Live Event	02.10.17-05.10.17	04.11.17-05.11.17	
Don Broco	Concert	11.11.17	11.11.17	
War on Drugs	Concert	14.11.17	14.11.17	
Antiques	Exhibition	18.11.17-19.11.17	19.11.17	
Enter Shkari	Concert	25.11.17	25.11.17	
Royal Blood	Concert	20.11.17	20.11.17	
Woodcraft Folk Junior Hockey Camp	Ice Rink	25.11.17	25.11.17	Estimated 700 visitors
Parvo Stelar	Concert	01.12.17-02.12.17	02.12.17	
Christmas Panto	Ice Rink	04.12.17-11.12.17	04.12.17-11.12.17	12 sessions in total – Moved dates so not to clash with Darts Visitors – 750 visitors per session
Darts	Sports	09.12.17-04.01.18	14.12.17-02.01.18	22 sessions in total – excluding Christmas Eve, Christmas Day, Boxing Day and New Years Eve

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